

# DocBridge<sup>®</sup> FileCab

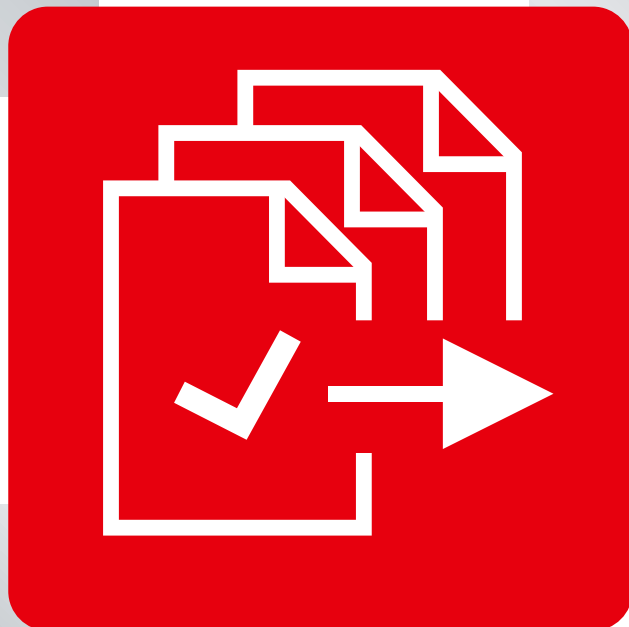
Central Processing of Office Documents with Quality Check

## Functions

- Corporate Design and layout check of each document
- Verification of production-relevant criteria at the same time the document is created
- Efficiency of centralized processing of decentralized documents
- Provides a structured review validation process

## Benefits

- Improved and accountable production processes
- Better adherence to corporate design
- Higher document consistency and quality
- Greater productivity in document processing and delivery





Customer correspondence is often generated and printed at desktop workstations, placed in an envelope by hand, stamped, and mailed: a laborious, haphazard and expensive procedure, and problematical if the font, wording or address is wrong. The better approach is to embed these office documents into central output management, boosting productivity and overall quality. **The solution is DocBridge FileCab.**

## What is DocBridge FileCab?

DocBridge FileCab solves the problem of collecting, checking and transferring remotely generated office documents to a company's centralized production. Before forwarding correspondence generated on local and distributed workstations, output is checked against various criteria and rules.

DocBridge FileCab supports all physical and digital channels – e-mail, web portal, electronic mail, mobile devices as well as print, fax, and archive. Using an intuitive graphical user interface for processing and configuration, the user determines how the office document should be output.

## The DocBridge FileCab Concept

No custom software or applications are required since the check is run right in the user's office application, substantially raising adaptation and process quality.

DocBridge FileCab consists of two applications:

- An application locally loaded for collection of documents. This application can be run independently or in combination with a Compart printer driver to output native production file types directly to the production processing systems.
- A web based interface enabling the review and release of individual documents.

Once the document is checked and released, it is automatically forwarded to central output management and can be archived at the same time. The document is converted into the desired output format and sent via the appropriate print or web channels. And to make archiving easier, metadata extracted from each document is also available to create the index and control files that accompany the input documents.

The benefits quickly add up:

- Overall production improves due to diminished manual intervention, saving time and increasing output quality.
- Errors are corrected immediately resulting in fewer returns.
- Increased compliance with internal and regulatory guidelines limits problematic correspondence.
- Corporate design is maintained through layout checks according to organizational standards.
- Automatic address checking raises delivery quality.
- Traditional postal delivery becomes faster and easier for the end user.
- Production sale processing optimizes paper, processing and postal costs.
- Provides a real time, rule-based document checking ensures accuracy and consistency.

# Interface between Clerk and Central Output Management



## Application Scenario 1

### The Aim

Each day, hundreds of customer requests need to be answered. By relieving employees of incidental tasks such as printing, signing, and stuffing documents into envelopes but to additionally increase the quality of the documents generated.

### The Solution

Enable the user who creates the correspondence from their current applications while automatically providing compliance makes it easy. All the user has to do is simply submit it when done. From there the document is held on a web server to allow for a review and release (if necessary), then electronically sent to the appropriate output channel for comingling with other ad hock documents and ultimately delivery.

### Resulting Benefits

- Higher efficiency in customer communications
- Cost savings through elimination of decentralized printing
- Reduced mailing costs

## Application Scenario 2

### The Aim

Regulation requires all correspondence to be centrally archived, including the decentralized documents.

### The Solution

DocBridge FileCab can bundle these office documents with those production documents from business applications, saving them in a repository. Using the automatically generated document index stored in a relational database, system retrieval is as easy as a simple click of the mouse.

### Resulting Benefits

- Traceability of decentralized documents
- Supports documents of every format
- Bundling of documents from different sources for multi channel delivery increases efficiency

## Supported Formats

- PDF
- AFP
- Metacode
- LCDS
- PCL
- PostScript
- SAP
- PPML
- VIPP
- VPS
- Linemode
- Prescribe
- XPS
- XSL-FO
- Raster
- SVG

## Why Compart?

In enterprise document and output management, Compart delivers one of the most comprehensive solution offerings in the world.

Compart develops all its core technology natively, ensuring operational reliability and single source accountability.

Over the course of more than 2 decades, Compart has developed comprehensive expertise to help our 1,400 customers throughout the world find the most efficient solution for their output management requirements.

# Compart<sup>®</sup>

## Document & Content Technology Solutions

### About Compart

Compart is a leading global provider of Multi-Channel Document Management Solutions. Headquartered in Germany, with subsidiaries throughout Europe and America and served by a partner network in Latin America, for over two decades Compart has consistently helped businesses improve operational efficiency with fast and flexible processing of high-volume data and document flow.

Compart's scalable and platform-independent DocBridge<sup>®</sup> software - designed, built and supported by Compart - delivers bespoke output, on paper or digitally, anytime and anywhere they are required.

Compart is recognized as an industry leader in driving innovation and delivering world class solutions. With in excess of 1,400 clients in over 45 countries across the banking, insurance, retail, print services, utilities and telecommunications industries, Compart is also chosen as an exclusive technology provider by leading vendors in the industry.

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